E911 Made Easy Checklist
Are you prepared for E911 compliance?

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A STEP-BY-STEP APPROACH

The Shift to Mobility

Protecting your employees and visitors in the event of an emergency is crucial in an ever-changing landscape, and most enterprises are vastly different than they were a year ago.

As companies are relying more than ever on remote workers, it is vital that enterprise emergency solutions adapt to changing environments, rather than remain stagnant.

Compliance deadlines: Past, present & future

When assessing your 911 architecture, make sure to consider compliance with federal E911 legislation. This includes BOTH Kari's Law and the Ray Baum Act, both of which have deadlines that have come and gone. The Ray Baum Act still has an additional deadline in 2022.

This may require enhancing your current E911 solutions and beginning a project toward E911 compliance. Beginning these projects now not only brings you to compliance with current E911 legislation, but also better prepares you for inevitable future NG911 regulations.

STEP 1

Kari's Law Requirements: Direct Dialing to 911 and 911 Notifications.

+ Identify all Call Servers in your Enterprise	+ Program all Call Servers to dial 9-1-1 without any additional prefixes	+ Provision notifications that will be sent to security and/or enterprise personnel at the time of any 911 call • This notification should provide detailed identification and location information

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STEP 2

The Ray Baum Act Requirements: Providing a Dispatchable Location for all Devices Connected to the Enterprise Network (Static or Nomadic).

Buildings
Creating a full enterprise map of your buildings and/or rural locations is a key component of an emergency plan.

+ Work with your facilities team to label all buildings, floors, and rooms with a common naming convention.

+ Work with security team to make sure appropriate emergency entrances are properly identified.
  (Example: 123 S. Main Street, Chicago, IL 60601, 4th Floor, NW Corner, Room 102)

+ If you have rural locations, you'll need to provide latitude and longitude coordinates.

Devices
If a device (or a softphone application on a device) can be used to dial 9-1-1, it should be included in your inventory.

+ Identify all static devices on your enterprise network.

+ Identify all nomadic devices on your enterprise network.

Network Discovery
Now that you have inventoried all devices, you will want to think about network discovery. How will these devices be discovered?

+ Decide if you will group certain phones into one location: i.e. a bullpen of 6 phones might be one location, but a single room with a door might be one location.

  • **Rule of Thumb:** Emergency response should be able to determine the location of the caller without any additional instruction his notification should provide detailed identification and location information.

  • **Additional Note:** Some state regulations call for location down to the desktop for all devices. The FCC notes that the state regulation in this case will supersede the federal. Please check with your counsel to understand the existing E911 regulations for the states in which you do business.

STEP 3

Once you've completed your inventory, you might have some questions regarding your choice of network discovery based on your call server(s) or network requirements.

+ Contact your preferred reseller who can help you evaluate how to integrate an E911 solution into your enterprise.

+ **Contact Us** if you would like to schedule a call to prepare a complimentary custom solution design for your organization.

For more detailed information, please refer to our **Fast Track to E911 Compliance Handbook**

Fast Track to E911 Compliance HANDBOOK
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Let's Chat
Do you have questions? Would you like to know more about Critical Event Management? Get in touch or just call us at +1-818-230-9700 to learn more.

ABOUT EVERBRIDGE
Everbridge, Inc. (NASDAQ: EVBG) is a global software company that provides enterprise software applications that automate and accelerate organizations' operational response to critical events in order to Keep People Safe and Organizations Running™. Everbridge serves 8 of the 10 largest U.S. cities, 9 of the 10 largest U.S.-based investment banks, 47 of the 50 busiest North American airports, and 9 of the 10 largest U.S.-based health care providers. Everbridge is based in Boston with additional offices in 25 cities around the globe.

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